

Lowell Alumni Association
Minutes of the Thursday, January 21, 2016
Board of Directors Meeting
Lowell Auditorium, Carol Channing Theatre

Call to Order

President, **Lisa Clay** called the meeting to order at 9:35 p.m. and welcome everyone, also new Board members **Jeffrey Kwong, Bob Lee, and Scott Lee** and welcomed Southern California representative **Helen Wax**. **Lisa** also recognized Alumni Association member and huge supporter **Dr. David Lieu**.

Approval of minutes

A motion was made by **Lee Blum** to approve the minutes of the November 5, 2015 Board Meeting as corrected. The motion was seconded and passed by voice vote. The minutes were approved with the following corrections: *Rita Yee's name should be added as a member of the Nominating Committee. Corrected attendance status: Clay, A – Teleconference; DeAndreis – Excused; Poon – Excused.*

Treasurer's Report

Treasurer, **Leon Blum** referred to the report he made earlier in the evening at the Annual Membership meeting. He added that it has been a rough start to the year for the stock markets in the United States and around the world. The U.S. Market has experienced a 10% drop so far this year. However, **Leon** is optimistic.

There was a motion by **Mike Ugawa** to approve the Treasurer's Report; it was seconded by **Rita Yee** and passed by voice vote.

Executive Director's Report

No additional information to add to the report given at the Annual Membership meeting earlier that same evening.

President's Report

Lisa Clay expressed her thanks to all and stated that it has been a great pleasure and privilege to work with everyone. **Lisa** made special note of LAA members **Joe Ehrman, Jack Anderson** and **Wendy Shinbori** who were on the board before and at the beginning of her time of serving 25 years as president. **Lisa** gave special credit to **Jack Anderson** who nominated her for the office of president.

Lisa announced that the Executive Committee met since the last Board meeting and committed \$2500 in conjunction with support by PTSA towards underwriting the cost of putting on a Lap-a-Thon (subject to a review of a complete budget for the event) fundraising event to ultimately aid in support of cost of renovation of the track. Event originally scheduled for February 20, 2016 changing possibly to March 20, 2016.

Spoke with attorney **Pam Sayad** who has offered to advise the Board on the proper characterization of the Executive Director as an employee versus independent contractor, and to draft an agreement in the proper status to comply with local, state and federal regulations. **Ms. Sayad** has offered to do so for a fee

of \$2500. **Mark Steiner** made a motion to approve expenditure to hire attorney **Pam Sayad** for consultation of characterization of the current Executive Director's position status and approve \$2500 fee for such legal services. The motion was seconded by **Mike Ugawa** and approved by voice vote.

Nominating Committee:

Lisa Clay acknowledged and thanked **Jim Rosenthal** and **Wendy Shinbori** for their years of service.

Jim and **Wendy** chose not to seek nomination for a seat to remain on the Board.

Lisa also thanked **Roberta Bleiweiss** and **Irving Zaretsky** for their years of service.

Review of slate of nominees for Executive Committee:

President: **John Trasviña**

Vice President: *open*

Vice President of Development and Planning: *open*

Secretary: *open*

Treasurer: **Bill Black** **Leon Blum** (**Vera Poon** removed her name from the slate for this office.)

Nominations from the floor:

Vice President: **Mark Budak** **Mike Ugawa**

Vice President of Development and Planning: **Larry Miller**

Secretary: **Anita Payton** **Vera Poon**

Election results for Executive Committee:

President: **John Trasviña**

Vice President: **Mike Ugawa**

Vice President of Development and Planning: **Larry Miller**

Secretary: **Anita Payton**

Treasurer: **Leon Blum**

John Trasviña stated that he was honored to be elected President. He acknowledged the services of previous presidents **Lisa Clay** and **Wendy Shinbori** and retiring Board members **Jim Rosenthal**, **Irving Zaretsky** and **Roberta Bleiweiss**. **John** also announced that he would like to have an event to recognize retiring and new members and officers.

Grant Committee:

Executive Director, **Terry Abad** thanked **Mark Budak** as Interim Chairperson of the Grant Committee.

Mike Ugawa made a motion to accept the recommendations of the Grant Committee for Grant Requests for Spring 2016 Semester. Total requests amounted to \$77,182.12; the committee recommended funding \$61,864.73 in total (\$36,114.73 from the grants budget, \$24,350 from the 2014-15 Annual Fund Campaign proceeds and \$1,400 from designated gifts). The motion was seconded by **Mark Steiner**. The motion passed by voice vote.

Scholarship Committee:

Wendy Shinbori reported that applications will be available to be given out in the VICCI (Volunteer in College and Career Information) Center Office by February 1st. The applications are due by 10:00 a.m. on April 18th. The interview process of the applicants will take place on April 27th, April 28th and April 29th. The Scholarship Awards Ceremony will take place on Thursday, May 26th.

John Trasvina made a few closing remarks. He thanked **Jack Anderson** for counting the ballots. Also thanked **Helen Wax** for attending from Southern California. **John** also thanked Lowell Technical

Director, **Kyla Morris** for her assistance in using the auditorium. The next Board meeting will be on Thursday, March 3, 2016.

Adjournment

Joe Ehrman made a motion to adjourn the meeting, it was seconded by **Larry Miller**. The meeting was adjourned at approximately 10:00 p.m.

Attendance

Status of attendance of Board and Executive Directors (P = Present, E = Excused)

(The names of the Alumni Association members reflect their signatures on the Sign-In-Sheet at the beginning of the Annual Meeting which began immediately prior to the Board Meeting.)

Abad (P)	Eshoo (P)	Poon (P)
Anderson (P)	Ishibashi	Rosen-Park (P)
Black (P)	Kromydas (E)	Spiegelman (P)
Blum (P)	Kwong (P)	Steiner (P)
Brash	Lee, B (P)	Tam (E)
Budak (P)	Lee, S (P)	Trasviña (P)
Clay, A (E)	Lip (E)	Ugawa (P)
Clay, L (P)	Lucey	Wax (P)
DeAndreis	Miller, L (P)	Ye (P)
Dickey (E)	Payton (P)	Yee (P)
Ehrman (P)	Petropoulos (P)	

Alumni:

Cindy Ahuna '75	Alvin Kwok '13	Steve Rudee '65
Roberta Bleiweiss '65	Kate Lazarus '01	Deborah Dent Samaké '74
Melinéy E. Brooks '85	Tony Lee '69	Wendy Drefke Shinbori '68
Kelvin Chen '15	Angela Leung '85	Katy Tang '02
Alan Chung '99	David Lieu '73	Sonja Taylor '56
Orpheus Crutchfield '85	Francine Blote Lofrano '75	Kevin Thomas '59
Charlie Cutler '05	Michelle Long '73	Eric Toy '10
Peter Dahl '53	Kenny Luo '14	Garrett Toy '06
Susan Dean '73	Cole Mitguard '06	Nicky Trasviña '73
Evanna Lynn Perazzi Dunlop '67	Paul Miyamoto '85	Justin Van Zandt '89
David Gabriel '65	Mark Mosheim '73	Leona Walker '76
Anthony Grumbach '77	Yvonne Ng '82	Demetrius Wilson '75
Daniel Harrington '85	Alison Ong '12	Jolie Wineroth '66
Emily Hagerman '01	Alex Pham '06	Belle Yan '08
Annie Miu Hayward '82	Marcus Pon '86	Susan Yip '75
Rhonda Kaufman '77	Joan Cadinha Pullizzano '77	Irving Zaretsky '59
Jessica Kung '09	Dyanna Quizon '02	Jade Zhang '10
	James Rosenthal '50	

Respectfully Submitted

Anita K. Payton
Secretary, Lowell Alumni Association